

June 29, 2010

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER
FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: ROXANN M. PARKER
STATE CONTRACT PROCUREMENT OFFICER II
302-857-4555

SUBJECT: AWARD NOTICE- Addendum #6, Effective May 14, 2015
CONTRACT NO. GSS10403-RUBBER_STAMPS
RUBBER STAMPS

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KEY CONTRACT INFORMATION**

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KEY CONTRACT INFORMATION

1. MANDATORY USE CONTRACT:

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In accordance with **Title 16, Subsection 9605, Delaware Code**. If any agency of this State intends to procure a product or service on the procurement list, that agency shall, in accordance with the rules and regulations of the Commission, procure such product or service, at the price established by the Commission from the Delaware Industries for the Blind and from qualified rehabilitation facilities. If the product or service is available within the period required by that agency, such procurement shall be mandatory. This chapter, however shall not apply in any case where products or services are available for procurement from any agency of this State and procurement therefrom is required under any statute, rule or regulation.

Pursuant to 16 Del. C., §9602(1) "Agency of this State" shall include all counties, towns, school districts or any other entity which is supported in whole or in part by funds appropriated by the General Assembly. These are Mandatory Use contracts for all that meet this definition.

2. AGREEMENT PERIOD:

Each vendor(s) contract shall be valid on July 1, 2010. Set Aside contracts do not carry an expiration date. Addendums may be issued periodically to adjust pricing, terms or add/remove items as necessary. Prices remain fixed/firm unless adjusted by addendum through the State Use Law Commission.

3. VENDORS:

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Each agency is responsible for placing their orders with:

Delaware Industries for the Blind
1901 N. DuPont Hwy, Biggs Bldg.
New Castle, DE 19720
FSF Vendor #: 0000024470

DIB website: www.promoplace.com/dib

Submit orders through email at: dibcustomerservice@state.de.us

**Before Ordering Please see DIB Stamp Specifications and Ordering Assistance
Pages 5-9 of this document**

4. SHIPPING TERMS:

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Ordering agency shall be responsible for all shipping costs associated with their orders.

5. DELIVERY AND PICKUP:

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~~All rubber stamps will be delivered within 2-4 weeks after receipt of order.~~

DELIVERY AND PICKUP: Continued

Effective 10/17/2011, DIB will not longer directly ship orders from vendor to customer. Per International Organization for Standardization (ISO) policy, all orders must go through DIB's warehouse for inspection prior to being sent to the customer. This means ordering agencies will need to allow additional time for the required inspection in order to meet their in-hands delivery date.

6. PRICING:

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Prices shall remain firm for the term of the agreement, unless it is deemed in the best interest of the State to do otherwise and has the approval of the State Use Commission.

Please see Excel spreadsheet for complete pricing information.

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7. BILLING:

The successful vendor is required to "Bill as Shipped" to the respective ordering agency(s). Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

8. PAYMENT:

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

9. PRODUCT SUBSTITUTION:

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Government Support Services to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

DIB Stamp Specifications and Ordering Assistance

Which stamp is right for you?

(Please review this document before ordering)



(Good)

Traditional Hand Stamps (*Include Width and Length When Ordering)

The most versatile stamp in the line, traditional stamps can be utilized for numerous custom stamping requirements. Whether it comes to special ink usage or mail room stamps that take a beating, a traditional stamp can handle the job. A stamp pad is required to create an impression. Available in custom sizes. Many ink and stamp pad combinations are available.

Initial Impressions: Unlimited

Re-inkable: N/A (needs separate stamp pad)

Recommended for: Heavy-duty applications such as in mail rooms, Industrial marking, Tight alignment requirements Stamp

Impression Quality: **GOOD**



(Better)

Self-Inking (SI-30 and SI-10 Series Featured in Picture Above)

Combine a rubber stamp and stamp pad into one case and you have a self-inking Mark Printer. Just press and print. Mark printers will produce a very good impression utilizing traditional stamping materials. They are the best choice if you want to make a number of rapid imprints in succession. Available in 22 sizes and 5 standard ink colors. Custom ink and case colors are available.

Initial Impressions: 2,000-3,000

Re-inkable: Yes (add ink or replace pad)

Recommended for: Rapid and repetitive stamping applications, Check endorsement stamps, Most economical self-inking solution

Stamp Impression Quality: **BETTER**



(Best)

Pro•Mark® Pre-Inked Stamps

(Stamp #145 and #655 Featured in Picture Above)

If you want the best impression possible, you want a Pro•Mark. They simply produce the best imprint ever made by utilizing the latest stamping technology. All Pro•Mark mounts feature soft, rubberized handles for an unsurpassed feel. There's no need for a separate stamp pad. Just press and print. Available in 22 sizes and 5 ink colors. Custom ink and handle colors are available.

Initial Impressions: 50,000

Re-inkable: Yes (add ink under handle)

Recommended for: Signature stamps, Logos and artwork, Professional and custom seal prints, Notary stamps,

Stamp Impression Quality: **BEST**

Pro•Mark® Refill Ink

Pro•Mark ink is formulated for crisp impressions without bleeding on most paper stocks. Select the ink color (black, red, blue, green or purple) and bottle size of your choice from the chart below. Custom colors are available.

Pro•Mark®

Refill Ink Bottle Sizes (Colors Available: Black, Red, Blue, Green, and Purple)

PRO-INK.....	1/4 OZ.
PRO-INK 2	2 OZ.
PRO-INK 3	QUART
PRO-INK 4	GALLON

Emboss a permanent mark.

Embossing seals create a distinctive raised impression on your documents.



Pocket Seal

Desk Seal



Extra Long Reach Seal
(4-1/2" reach)



Cast Iron Seal

Pocket and Desk Embossing Seals

Pocket and desk seals offer a heavy duty frame and precision parts for the finest impressions every time. Easy sliding lock mechanism makes for convenient handling and storage. While the pocket seal is made to be portable and fit in a briefcase the desk seal is designed to sit on a desk and produce impressions with minimal effort. Pocket and Desk seals accommodate the same size die holders. See sizes below.

Pocket Seal Impression Sizes

POCKET158	1-5/8" dia.
POCKET134	1-3/4" dia.
POCKET2	2" dia.
POCKET12	1" x 2"

Desk Seal Impression Sizes

DESK158	1-5/8" dia.
DESK134	1-3/4" dia.
DESK2	2" dia.
DESK12	1" x 2"

Long Reach and Cast Iron Embossing Seals

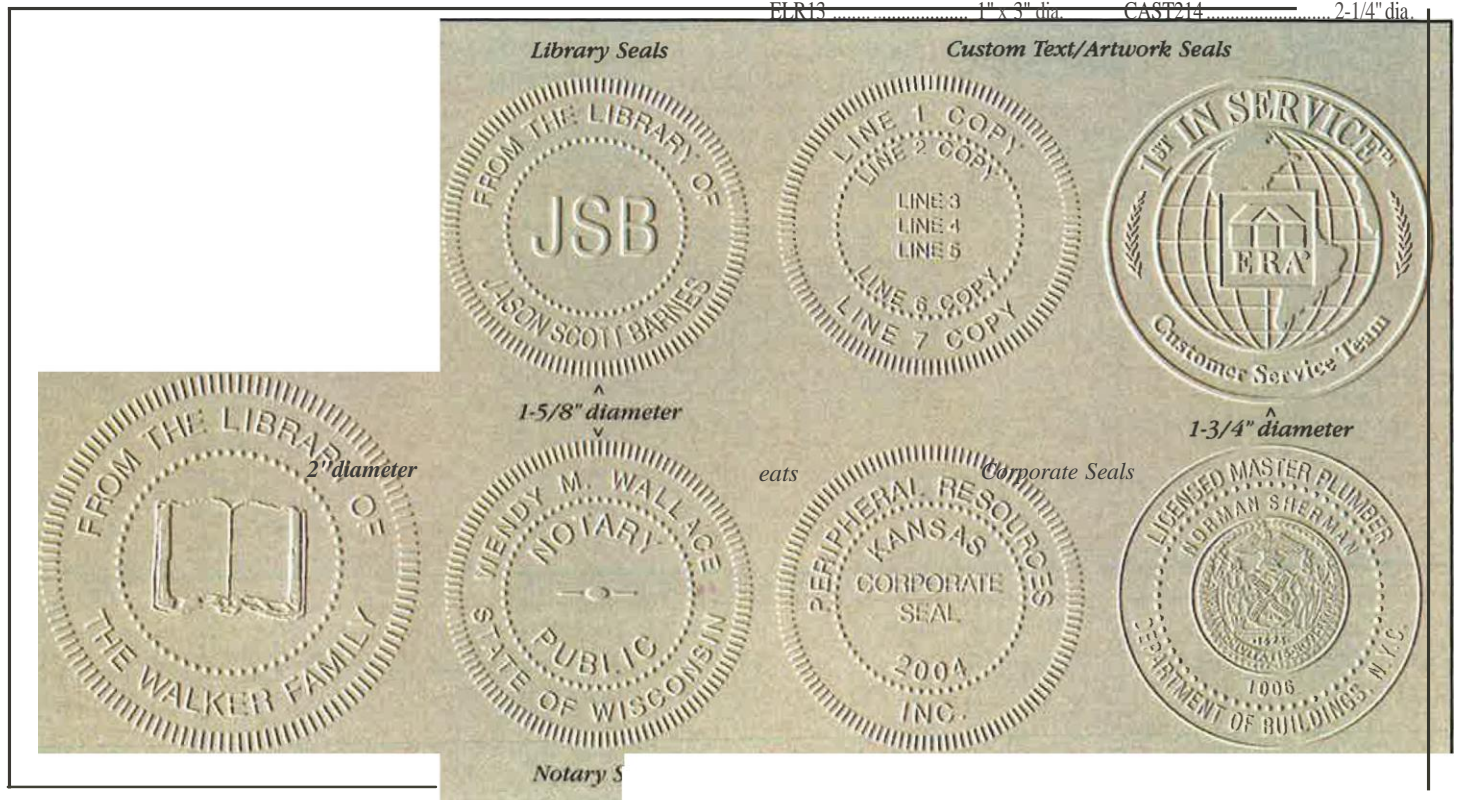
The long reach seal adds flexibility to your embossing capabilities by allowing you to emboss further in towards the center of a document. They are available with a 2-1/2" or 4-1/2" reach from the center of the impression. The long reach and cast iron seals are great for embossing heavy paper and card stock. The cast iron seal set the standard for embossing different card stocks with minimal effort. See sizes below.

Long Reach Seal Impression Sizes

LR2 (Std. Long Reach)	2" dia.
ELR2 ..(Extra Long Reach)	2" dia.
ELR134	1-3/4" dia.
ELR13	1" x 3" dia.

Cast Iron Seal Impression Sizes

CAST134-12 ..(2" Reach) ..	1-3/4" dia.
CAST134 ..(3-1/4" Reach) ..	1-3/4" dia.
CAST2	2" dia.
CAST214	2-1/4" dia.



Popular Stamps and Seals:



[Knob Handle Rubber Stamp](#)
[\(1- 10 Lines\)](#)

*Must Specify width and length



[Self-Inking Dater 2360](#)
[1-1/4" x 1-13/16"](#)
[\(Most Popular Size\)](#)

This Heavy Duty Metal Dater Features:

*6 year Changeable Date Band

*1 – 4 Lines

*1 – 2 Colors (Black/Red or Blue/Red)



[ProMark 145](#)
[5/8" x 2-7/16"](#)

*Signature Stamp



[ProMark 165](#)
[1-1/2" x 2-1/2"](#)

*Signature Stamp



[ProMark 655](#)
[2" diameter](#)

*Notary Seal Stamp



(Ideal 50)
[SI-10 Printer](#)
[9/16" x 1-1/2"](#)



[SI-15 Printer](#)
[7/16" x 2-3/4"](#)



(Ideal 100)
[SI-20 Printer](#)
[3/4" x 1-15/16"](#)



(Ideal 200)
[SI-30 Printer](#)
[7/8" x 2-3/8"](#)
*Notary Stamp
*Signature Stamp



(Ideal 300)
[SI-40 Printer](#)
[1-1/2" x 3"](#)



[Notary Pocket Embossing Seal](#)

*Custom Artwork Available

*Inserts Only Available



[Desk Embossing Seal w/custom artwork](#)

*Custom Artwork Available

*Insert Only Available